

CRICOS 01488G	Scholarship and Bursary Policy
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The school provides a variety of options to financially support families including

- Aiming to keep fees and charges as low as possible.
- Providing sibling discounts.
- Wherever possible, providing one invoice at the start of the year incorporating all tuition fees and charges.
- Providing discounts for upfront payment.
- Providing a range of payment options for paying an account.
- Providing financial assistance where needed.

Selection for scholarships and bursaries will be based on set criteria as well as transparent, comprehensive and rigorous processes.

The total value of all Scholarships and Bursaries shall not exceed the annual budget allocation. Unless otherwise advised by the CEO of SAG Inc or Governing body, each scholarship is set at no more than 25% of the annual tuition fee. Any variation to this must be approved by the CEO of SAG Inc.

All Scholarships and Bursaries are granted or withdrawn at the discretion of the Governing body upon the recommendation of the Principal – and Business Manager if required. St. Andrew's Grammar reserves the right to make changes to this Policy at the sole discretion of the Governing body.

Scholarships may be withdrawn at the discretion of the Principal if the recipient does not maintain academic standards and/or uphold the ethos of the school during the scholarship period.

Record of policy development (from 2026)		
Version	Date approved	Date for review
2026/1	August 2026	2028

Responsibilities and delegations	
This policy applies to	Students and families
Specific responsibilities	Governing body Principal
Policy approval	Principal

Policy context – this policy relates to:	
Standards	n/a
Legislation	n/a
Contractual obligations	n/a
School policies	Student Code of Conduct Student Attendance Policy and Procedure Behaviour Management Policy
Forms, record keeping, other documents	Scholarship/Bursary Application Form Scholarship Registration Form

1. Definitions

- 1.1 Scholarship: fee remissions given to students who have the potential to make a positive contribution to the life of the School.
- 1.2 Bursary: support given to students who have the potential to make a positive contribution to the life of the School, but who would not be able to attend without some level of financial assistance.

2. Purpose

- 2.1 St. Andrew's Grammar Scholarships and Bursaries seek:
 - 2.1.1 To promote the School more widely in the Community.
 - 2.1.2 To attract gifted and talented students to the School.
 - 2.1.3 To acknowledge gifted and talented students who already attend the School.
 - 2.1.4 To provide opportunities for children whose families, for financial or other reasons, might not be able to send their children to St. Andrew's Grammar.
 - 2.1.5 To provide an opportunity for community-based associations, businesses, family or individual benefactors to support the School, its families and their children.

3. Procedures (as at 16/06/2026)

3.1 Scholarships

- 3.1.1 Scholarships may be awarded in the following categories:
 - Academic Excellence – ACER Test
 - Academic Excellence – non-ACER/Greek Academics
 - Music Excellence
 - Sporting Excellence
- 3.1.2 Each scholarship is for a period of two (2) academic school years. Scholarship holders where applicable, on expiry of their scholarship, may apply for a new scholarship.
- 3.1.3 Scholarship Application/Registration Forms and selection criteria are available on the School website
- 3.1.4 Applications for Scholarships close on the date advertised on the School website.
- 3.1.5 Attainment and retainment of a scholarship is based upon:
 - o Meeting all Criteria
 - o A willingness to actively contribute to School life through its programs
 - o A willingness to contribute to the co-curricular program in the School
 - o Ability to adhere to and uphold the ethos of the School
 - o The student being enrolled and not withdrawn at any time from the School during the Scholarship period
 - o Candidates not already being in receipt of significant discounts and/or full or part remission of tuition fees
- 3.1.6 All applicants will be notified in writing and in confidence

- 3.1.7 The decision of the School in the award of a scholarship is confidential, and no correspondence will be entered into.

3.2 Bursaries

- 3.2.1 Bursaries are available to all students based on a financial appraisal and are approved by the Governing body through the CEO of SAG Inc.
- 3.2.2 Bursaries will be reviewed every two (2) years.
- 3.2.3 Families who hold a bursary will be obliged to advise the School of any change in their circumstances that means they no longer require the particular level of financial support.
- 3.2.4 Bursary Application Forms are available on the school website and will be accepted at any time up to and including the end of October.
- 3.2.5 Attainment and retainment of a bursary is based upon:
- Meeting all Criteria and most importantly the need for fee support through a financial assessment.
 - A willingness to actively contribute to School life through its programs
 - Ability to adhere to and uphold the ethos of the School
 - The student being enrolled and not withdrawn at any time from the School during the Bursary period
 - Candidates not already being in receipt of significant discounts and/or full or part remission of tuition fees
 - Parents/legal guardians meeting all conditions as laid out in the Conditions of Enrolment
- 3.2.6 Any default that results in the cancellation of a bursary does not necessarily mean that the student's enrolment will also be ended by the School.
- 3.2.7 Building Levies, P&F Levies and charges associated with Camps, Tours and Excursions would still apply to families receiving bursaries.
- 3.2.8 The awarding of a bursary is confidential between the School and the family, and a breach of confidentiality will lead to a withdrawal of the bursary.

4. Responsibilities

4.1 Governing body

- 4.1.1 Set the total value of all scholarships in the annual budget

4.2 Principal or delegate (and Business Manager where required)

- 4.2.1 Recommend the granting and withdrawal of scholarships and bursaries to the governing body